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Birchcliff Energy Ltd. (“**Birchcliff**”) is an intermediate oil and natural gas company based in Calgary, Alberta that is engaged in the business of exploring for, developing and producing natural gas and liquids. All of Birchcliff’s assets are located in Alberta, where it is focused on the Montney/Doig Resource Play. Birchcliff’s vision is to be an industry-leading producer of profitable and sustainable natural gas and liquids, with the objective of increasing shareholder value over the long-term. Birchcliff has a strong record of success, built on its core belief that outstanding people, combined with a great corporate culture, creates a winning environment. Birchcliff offers competitive compensation, stock options and benefits to its employees.

Birchcliff is highly motivated to ensure the health and safety of all its employees, contractors and stakeholders that they engage with and employ. To that end, Birchcliff is seeking a dynamic and motivated Health & Safety Advisor to join our Calgary based team. Reporting to the Health & Safety Manager, the primary role of this key position is to work closely with the Health & Safety Team and Operations staff assisting in development and implementation of the Health & Safety programs for Birchcliff’s operating areas.

Key Responsibilities

- Assist with ongoing Health & Safety program development and updates including the Corporate Health & Safety Manual, Codes of Practices, and Standard Operating Procedures.
- Develop, implement and support Health & Safety programs and initiatives.
- Coordinate and Manage Emergency Response Plan updates; training exercises, managing binder inventory and distribution lists, updating new assets, tracking updates, etc.
- Competency Management:
 - Support the management of the online Learning Management program;
 - Create and upload the new/revised Codes or Practice, Standard Operating Procedures and Safe Work Practices; and
 - Ongoing monitoring.
- Contractor Engagement; managing our online systems, ISNetworld, and working with our contractors.
- Provide field personnel with content and support for the Field Health & Safety meetings.
- Support the development of the Health & Safety Quarterly Summary Report.
- Assist with planning for our annual Safety Stand Down and annual Safety Seminars.
- Incident Management:
 - Support the management of the online Incident Management program;
 - Incident reporting support; and
 - Investigation support; ensuring full circle documentation of incident including root cause and effective corrective actions.
- Preparation and distribution of internal safety alerts, memos, correspondence, etc.
- Support the team in trend analysis on all incidents, near hits and hazard identifications.
- Support orientations related to Birchcliff policies and processes with new and current employees in the corporate office.

Education, Skills and Requirements

- Must have a minimum of 10 years’ Health & Safety experience in the oil and gas industry.
- Oil & gas field experience in Production, Drilling and Completions operations would be an asset.
- OH&S Certificate required at a minimum and CRSP would be an asset.

- The ability to work as a team member.
- Motivated to support all aspects of our Operations.
- Must be able to manage time and priorities.
- Must be able to take direction as well as add professional input into decisions and provide direction.
- Excellent critical thinking skills.
- Ability to mentor and work with staff.
- Very strong organizational skills.
- Demonstrate a keen interest for accuracy and attention to detail.
- Strong computer software skills including Word, Excel, and Outlook.
- Strong team player with effective and open communication skills. Birchcliff is a highly interactive company and expects a high level of team work and communication across all departments.
- Advanced communication skills, both written and verbal.
- **Candidate must currently reside in the immediate Calgary region.**
- **This position is an office based position.**
- **Must be available for frequent travel to our field operational areas.**

Application Process

Interested applicants who meet the criteria's outlined above are invited to submit their resume to careers@birchcliffenergy.com with the term "Health & Safety Advisor" in the subject line of the email.

Birchcliff thanks all applicants in advance for their submissions; however, only those applicants selected for an interview will be contacted.