

Birchcliff Energy Ltd. ("Birchcliff") is an intermediate oil and natural gas company based in Calgary, Alberta that is engaged in the business of exploring for, developing and producing natural gas and liquids. All of Birchcliff's assets are located in Alberta, where it is focused in the Montney resource play. Birchcliff's vision is to be an industry leading producer of profitable and sustainable natural gas and liquids, with the objective of increasing long term shareholder value. Birchcliff has a strong record of success built on its core belief that outstanding people, combined with a strong corporate culture, creates a winning environment. Birchcliff offers competitive compensation, stock options, a company-matching employee share purchase plan and other benefits to its employees.

Birchcliff is seeking a motivated Financial Analyst to join its finance team. Reporting to the Manager of Finance, the successful candidate will play an integral role across the finance function including, financial reporting, audit, taxation, insurance compliance, internal controls and budgeting and forecasting. This role is well suited to a flexible, enthusiastic and detail-oriented professional who enjoys working in a fast-paced team environment. At Birchcliff, we foster a collaborative, in-office work environment where our team works closely together to build culture, connection and teamwork.

Key Responsibilities:

- Support the monthly financial reporting process, including the calculation of routine and complex accounting entries, and the preparation of timely and accurate month-end financial reports for management.
- Assist in the preparation of quarterly and annual public disclosure documents, including financial statements, Management Discussion and Analysis (MD&A), press releases and other regulatory filings.
- Coordinate with external auditors during interim reviews and annual audits.
- Participate in evaluating the accounting, financial and reporting implications of any new or amended IFRS Accounting Standards.
- Support the preparation and filing of various corporate information tax returns.
- Assist with the preparation and filing of the annual corporate insurance renewal.
- Contribute to internal control compliance, including coordination with external internal control consultants and updating control documentation as required.
- Support internal budgeting and forecasting process, including analysis of financial results against budget and forecast.
- Assist with special projects as required, including but not limited to, financial variance analysis, indirect tax reporting and other financial and regulatory compliance initiatives.

Qualifications:

- College diploma or university bachelor's degree in Accounting or related field.
- Successful completion of the Common Final Examination (CFE), with a Chartered Professional Accountant (CPA) designation obtained or in progress.
- Minimum of three years' work experience at a mid-to-large size public accounting firm, with a primary focus on audit and assurance clients within the Canadian oil and gas exploration and production sector.
- Strong technical knowledge of current IFRS Accounting Standards and the ability to apply them in practice.

Additional Skills and Attributes:

- Experience in one or more of the following areas is considered an asset:
 - Internal controls over financial reporting
 - Continuous disclosure and public company reporting requirements
 - Canadian corporate income tax
- Self-motivated and well organized with excellent time-management skills, a high level of attention to detail, and the ability to manage multiple priorities and tight deadlines in a dynamic environment.
- Strong working knowledge of Microsoft Word, Excel and PowerPoint.
- Results-oriented team player who demonstrates initiative and accountability.
- Proven ability to collaborate effectively with a diverse group of internal and external stakeholders.
- Proactive, hardworking professional with a strong desire to learn, grow and build a long term career at Birchcliff.

Application Process

Interested candidates who meet the criteria outlined above are invited to submit their resume for consideration to careers@birchcliffenergy.com with the description “Financial Analyst” in the subject line of the email.

Birchcliff thanks all applicants in advance for their interest and submissions; however, only candidates selected for an interview will be contacted.